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NOTICE OF MEETING CITY OF JAY/JAY UTILITY AUTHORITY

Type of Meeting:

Regular Meeting (x) Rescheduled Regular Meeting ()

Special Meeting () Continued or Rescheduled Meeting ()

Emergency Meeting ()

<u>DATE OF MEETING</u>	<u>TIME</u>	<u>PLACE OF MEETING</u>
February 3, 2025	5:30 PM	City Hall

Person filing Notice: Becki Farley

Title: Mayor

Address: 102 N 5th St, Jay, Oklahoma 74346

Phone: 918-253-4307

FILED IN THE OFFICE OF THE MUNICIPAL CLERK AND POSTED AT CITY HALL ON THE OUTDOOR MESSAGE CENTER LOCATED NEXT TO CITY HALL ENTRY DOOR BY JANUARY 31, 2025 at 4:30 PM. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL 918-253-8542.

Signed:


Becki Farley, Mayor City of Jay

Jay Utility Authority

1. Call meeting to order
2. Call roll
3. Public Commentary
4. Discussion, consideration, and action to approve pay application #11, DW-271 for the new water plant in the amount of \$467,394.75.
5. Discussion and possible action on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
 - a. Approve meeting minutes from 01-06-2025
 - b. Approve Special meeting minutes from 01-10-2025
 - c. Approve warrant numbers from 14454-14530
 - d. Approve October 2024 financials from Charbonneau CPA
6. Approve warrant number 14453.
7. Discussion, consideration, and action to hire Brandon Robertson as Waste Water Operator with a salary of \$31,200.00 effective 01-27-2025.

8. Discussion, consideration, and action to approve survey amount of \$160.00 an hour for raw water easement. Surveyor estimate would be in the \$12,000.00 range but not to exceed \$15,000.00.
9. Discussion, consideration, and action to approve \$9337.91 toward the purchase speed alert radar message sign. Total cost is \$18,675.82. The remainder to be paid from Police Department equipment fund.
10. Jay Utility Authority Trustee members comments
11. Adjournment

City of Jay

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2. Call roll
3. Public Commentary
4. Discussion and possible action on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
 - a. Approve meeting minutes from 01-06-2025
 - b. Approve Special/Finance meeting minutes from 01-09-2025
 - c. Approve Special meeting minutes from 01-10-2025
 - d. Approve Special meeting minutes from 01-17-2025
 - e. Approve Community Center warrants from 219-226
 - f. Approve warrant numbers from 114193-114284
 - g. Approve October 2024 financials from Charbonneau CPA.
5. Approve warrant number 114192.
6. Discussion, consideration, and action to approve MOA with Cherokee Nation for the assistance with the ODOT Sidewalk Grant in the amount of \$52,000.00.
7. Discussion, consideration, and action to approve to hire two part-time EMS employees – pay will be based on current license.
8. Discussion, consideration, and action to hire Jacob Barnes as part-time EMS with a pay of \$15.00 effective February 3, 2025
9. Discussion, consideration, and action to hire Vernon Moyer as a full-time police officer with a salary of \$36,000.00 effective 01-27-2025.
10. Discussion, consideration, and action to hire Scott Simmons as part-time police officer at \$15.00 effective 01-16-2025.
11. Discussion, consideration, and action to approve Resolution 2025-7 to declare Teresa Carnes seat on the COSSUP Board vacant due to absences and to appoint Rick Pike to fill the vacancy.
12. Discussion, consideration, and action to approve the extension of the existing COSSUP Operating manual.
13. Discussion, consideration, and action to approve COSSUP pay raises based on evaluation process at recommendation of COSSUP board.
14. Discussion, consideration, and action to approve Resolution 2025-6 to authorize OMAG to apply \$29,347.05 Escrow funds to city workers compensation premium.
15. Discussion, consideration, and action to approve \$9337.91 toward the purchase of a speed alert radar message sign. Total cost is \$18,675.82. The remainder to be paid from the JUA Gross Revenue Fund.
16. Discussion, consideration, and action regarding the first reading of city Ordinance #391 addressing trailers and travel trailers within City of Jay.
17. Discussion, consideration, and action to approve applying for a TSET Grant which will 100% fund the development of a comprehensive plan for the City of Jay.

18. Discussion regarding the roles of Code Enforcer and Building Inspector and how we should proceed.
19. City Council comments
20. Mayors report
21. Adjournment