NOTICE OF MEETING

**CITY OF JAY/JAY UTILITY AUTHORITY**

Type of Meeting:

Regular Meeting (X) Rescheduled Regular Meeting ()

Special Meeting () Continued or Rescheduled Meeting ()

Emergency Meeting ()

DATE OF MEETING TIME \_ \_\_ \_\_PLACE OF MEETING

 **February 1st, 2021 5:30 PM**  **City Hall**

Person filing Notice: Becki Farley

Title: Mayor

Address: 102 N 5th St, Jay, Oklahoma 74346

Phone: 918-253-4307

FILED IN THE OFFICE OF THE MUNICIPAL CLERK AND POSTED AT CITY HALL ON THE OUTDOOR MESSAGE CENTER LOCATED NEXT TO CITY HALL ENTRY DOOR BY January 29th, 2020 at 4:30 PM.

ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL 918-253-8542.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Becki Farley, Mayor City of Jay

**JAY UTILITIES AUTHORITY AGENDA**

1. Call meeting to order.
2. Call roll.
3. Public Commentary.
4. Discussion and possible action on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
5. Approve regular meeting minutes from 1/4/2021.
6. Approve special meeting minutes from 1/11/2021.
7. Approve warrant numbers 11063 - 11118.
8. Approve October financials from Charbonneau CPA.
9. Approve warrant numbers 11059 – 11062.
10. Discussion and possible action to allow the Utilities Superintendent and the Mayor to sign a contract with McClure Management Consultants after review of the contract by the city attorney.
11. Discussion and possible action to approve the appointment of John Ed Proctor as the Gas Department Field Supervisor at $29,640.00 per year.
12. Discussion and possible action to approve a salary increase for Casey Caywood to $29,536.00 per year.
13. Discussion and possible action to approve a salary increase for all gas department employees.
14. Jay Utilities Authority member and employee comments.
15. Adjournment.

**CITY OF JAY AGENDA**

1. Call meeting to order.
2. Call roll.
3. Public Commentary.
4. Discussion and possible action on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
5. Action to approve regular meeting minutes from 1/4/2021.
6. Approve special meeting minutes from 1/11/2021.
7. Action to approve warrant numbers 109852 - 109910.
8. Action to approve October financials from Charbonneau CPA.
9. Action to approve warrant numbers 109849 - 109851.
10. Discussion and possible action to allow the appointment of Keith Morgan to the Grand Gateway Board of Directors.
11. City Council Members Comments.
12. Adjournment.